

## **LotusWorks Refer a Friend External Policy for Non-Employees**

If you are a non-employee of LotusWorks and would like to refer a friend to join our team you will be rewarded for your kindness!

You will be rewarded based on the following procedures outlined:

1) Please fill in the Refer a Friend form through our website. You will find this form on [www.lotusworks.com/careers](http://www.lotusworks.com/careers)

2) You will be eligible for a referral reward based on the following conditions:

- The referred candidate has not sent his/her CV to LotusWorks within the last 6 months.
- Your friend meets the criteria of opportunities within LotusWorks
- Your friend must be informed that you are sending their CV to LotusWorks
- Following the successful hire of your friend you will receive a One4All Voucher to the value of €250
- Your friend must be eligible to work in Ireland or the USA
- If your friend is hired by LotusWorks you will receive your reward 4 weeks after your friends start date.
- LotusWorks reserves the right to offer an alternative reward of the same value at any time.
- LotusWorks is not responsible if the reward is lost, stolen, destroyed or used without permission.
- LotusWorks decision is final

For further queries contact the Recruitment Department at LotusWorks, Building 3, Finisklin Business Park, Sligo. [referafriend@lotusworks.com](mailto:referafriend@lotusworks.com) or call 07191-69783

**We thank you for your contribution to the continued growth of the LotusWorker team!**

**LotusWorks is an Equal Opportunities Employer**

**Empowering Talent we care about for over 27 years**